


Details of Number of IQAC Meeting and Action taken during the year

Minutes of Meeting

Session- 2015-16

S.No.	Date	Minutes of Meeting	Action Taken
1	04-09-2015	<p>1. Education of all the departments by IQAC on the basic quarterly period.</p> <p>2. To gain a good grade in NAAC accreditation to be taken on 17, 18, 19 September 2015 , we have to work to a great extent.</p>	<p>All the Departments were reviewed .</p> <p>Efforts were taken by all departments in order to achieve a good grade .</p>
2	29-10-2015	<p>1. All the Department will submit a copy of report of organized seminar /guest lecture to IQAC.</p> <p>2. The Program were done by all the departments according to the annual calendar.</p>	<p>The Reports were submitted to IQAC.</p> <p>The Programs done by all the departments were reviewed .</p>



Dr. E.V. Revaty
ordinator-IQAC



Dr. K.L. Tandekar Co-
Principal

Details of Number of IQAC Meeting and Action taken during the year

Minutes of Meeting

Session- 2016-17

S.No.	Date	Minutes of Meeting	Action Taken
1	02-09-2016	1. Preparation of annual calendar for all departments. 2. Organizing workshop and seminars by all departments.	Annual calendar prepared by all departments. Proposal were sent to all departments for organizing seminar and workshops.
2	04-10-2016	1. Learning power point presentations to students of all PG classes. 2. Discussion regarding taking PG and UG class students on education tour.	All PG class students were traned in power point presentation. PG and UG class students were taken on education tour.
3	03-01-2017	1. It is said that annual sports will be organized at the end of January.	Annual sports held in the last week of the month of January.
4	09-03-2017	1. Regarding reviewing the work done in the departments and organizing the National seminar by the Political Science Department in the session 2017-18	A two days national seminar on the role of administration in public issues was organized on 24 & 25 February 2018 at the national level by the department of political science.



Dr. E.V. Revaty
Co-ordinator-IQAC



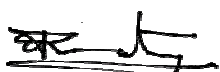
Dr. K.L. Tandekar
Principal

Details of Number of IQAC Meeting and Action taken during the year

Minutes of Meeting

Session- 2017-18

S. No.	Date	Minutes of Meeting	Action Taken
1	07-09-2021	<ol style="list-style-type: none"> Organizing a one day workshop in the department of physics. There was discussion about education tour to be organized by the department of political science , Math's and Geography. Its mandatory to conduct Parents – Teachers Meeting of PG classes. Regarding fund for setting up E-Library. There was talk of conducting a one day lecture in the department of Chemistry, Math's and English. 	<p>One day workshop was</p> <p>The student were taken to educational tour by the departments.</p> <p>Parents –Teachers Meeting of PG classes were Conducted.</p> <p>One days lecture was conducted.</p>
2	10/11/2017	<ol style="list-style-type: none"> Learning power paint presentation to student to all PG classes. 	All PG Classes students were trained in power point presentation.
3	05/01/2018	<ol style="list-style-type: none"> The date was decided to organize a national seminar in the department of political science on 24th and 25th January 2018 on the topic “Role of Administration in Problem Solving” 	A two days national seminar on the topic “Role of Administration in Problem Solving” was organized.



Dr. E.V. Revaty
Co-ordinator-IQAC



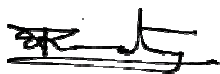
Dr. K.L. Tandekar
Principal

Details of Number of IQAC Meeting and Action taken during the year

Minutes of Meeting

Session- 2018-19

S. No.	Date	Minutes of Meeting	Action Taken
1	05/09/2018	1. To Prepare academic calendar in all the departments	Academic calendar was prepared by all departments.
2	15/11/2018	1. To submit the reports of workshop seminar presentation and departmental activities organized by all departments to IQAC coordinator at the end of session.	The reports were submitted to IQAC coordinator by all the departments.
3	10/01/2019	1. Discussion on organizing workshop on "Women empowerment and career guidance". 2. Regarding setting up help desk of college.	The Workshop was organized. The help desk was set up.



Dr. E.V. Revaty
Co-ordinator-IQAC



Dr. K.L. Tandekar
Principal

Details of Number of IQAC Meeting and Action taken during the year

Minutes of Meeting

Session- 2019-20

S. No.	Date	Minutes of Meeting	Action Taken
1	24/10/2019	<ol style="list-style-type: none"> 1. To prepare academic calendar for all departments. 2. To have the copies of all the activities in the departments such as paper cutting, photographs, video clips etc. 3. To make girl students self reliant by the departments of Home Science a training program should be organized. 4. To organizes a state level workshop by the department of Commerce. 5. On the 150th anniversary of Gandhi Jayanti , the members of NCC, NSS, RUSA, Sports, and Student union will make their active contribution in making various events successfully. 6. According to the to the instruction of the government the youth festival 2019-20 is to be organized at the state level in block , district. this information should be given to the student of the college . they should be motivated to participate in Youth festival. 	<p>Academic calendar was prepared by all departments.</p> <p>All the departments followed the instructions.</p> <p>A 45 days training program was held on 26.11.2019</p> <p>the state level workshop was organized on 06-11-2019</p> <p>From 01/10/2019 to 02/10/2019 , various competition has been conducted like Essay writing , group discussion, poster and rangoli.</p> <p>The Youth Festival was celebrated on 12th to 16th January 2020.</p>

	30/11/2019	<ol style="list-style-type: none"> 1. The National seminar is proposed from 10 January to 20 January 2020. 2. Library Should be computerized 3. The internal assessment and half yearly examination of PG classes should be conducted in the last week of November 2019 4. Efforts should be made to strengthen the weak points shown by the team in the last NAAC evaluation. 5. Regarding taking students of commerce , political science, geography, Hindi & science to education tour. 6. Following decisions had been taken by the principal of the college. <ol style="list-style-type: none"> 1. A two days training program should be organized for girl students and women for self defence. 2. Entrepreneurship awareness camp Chhattisgarh Entrepreneurship Development centre Raipur. Centre Raipur proposes to train 50 Student. 	<p>Library has been computerized.</p> <p>The internal assessment. and half yearly examination of PG classes have been conducted in the last week of Nov. 2019.</p> <p>The following efforts activates have been conducted like</p> <ol style="list-style-type: none"> 1. Guest lecture on competitive exams. 2. Skill development training program. <p>Students of commerce , political science, geography, Hindi & Science were taken to educational tour.</p> <p>A two days training program was held from 23rd January 2020 to 24th January 2020. The total number of students present in this program was 175.</p> <p>From 30/12/2019 to 01/01/2020 the 50 students were trained by this camp.</p>
--	------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	24/01/2020	<ol style="list-style-type: none"> 1. Proposal to build smart class room. 2. To meet the shortage of computers in computer lab. 3. Computerization of library books which is in progress , should be completed soon. 4. Environmental education, industrial , historical and geographical sides should be visited and surveyed . 5. It should be ensured that the national research , seminars in six subjects be organized in the month of February 2020 	<p>7 Smart class rooms created.</p> <p>The shortage of computer made up .</p> <p>Library books has been computerized.</p> <p>Students of commerce , political science, geography, hindi, and science were taken for educational tour.</p> <p>It was postponed due to shifting in the new building.</p>
	09/04/2020	<p>The syllabus for PG Classes has not been completed . Decision were taken in this regard's -</p> <ol style="list-style-type: none"> 1.PG classes courses should be completed by taking online classes. 2.All the regular assistant professor will upload the video and pdf of their subject for cgschool.com 3.National webinar should be organized. 4.Online Quiz competition should be organized. 	<p>By taking through online classes the PG syllabus have been completed.</p> <p>video lectures and PDF's were uploaded on the website for cgschool.in by regular assistant professors.</p> <p>National webinar was successfully organized by following department – Commerce, Economics, Home science.</p> <p>Online quiz competition was organized by the department of commerce , computer science and</p>

		<p>5.The new building lacks basic requirements , it should be met.</p> <p>6. Information and communication technical training should be given to all staffs.</p> <p>7. Internet connection should be provided in the new building.</p>	<p>home science . More than 2000 Participants took part in these competitions.</p> <p>A request has been made to fulfill the requirements by sending a request letter to the municipality, Dongargarh , District Collector Rajnandgaon and commissioner Higher Education.</p> <p>The staffs were trained by professor Abhishek Chakraborty & Professor Sunil Kushwaha.</p> <p>A letter should be sent to the government to provide permanent internet facility in the building and it was decided to propose in the meeting of the public participation committee to provide the facility at the local level.</p>
--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Dr. E.V. Revaty
Co-ordinator-IQAC



Dr. K.L.Tandekar
Principal

Details of Number of IQAC Meeting and Action taken during the year

Minutes of Meeting

Session- 2020-21

S. No.	Date	Minutes of Meeting	Action Taken
1	28/08/2020	<ol style="list-style-type: none"> 1. In view of corona infection all safety measures should be adopted by the staff and students. Adequate availability of masks sanitizers etc. should be ensured. 2. For the facilities of the students and keeping in mind the prevention of infection, the construction of fee counter should be done. 3. CCTV camera should be installed in the college. 4. Necessary amount should be demanded from the public participation committee for quick availability of internet facility. 5. The books should be computerized after completing the shifting work of all books of the college. 6. Action should be taken to provide smart class facility at the earliest. 7. Water cooler should be installed in the college for the availability of pure drinking water. 	<p>Sanitizers were kept in the office at the main gate and in all the departments.</p> <p>A shed was installed in the fee counter.</p> <p>21 CCTV cameras have been installed in the college.</p> <p>Internet fibre connections have been installed .</p> <p>The Shifting of books in the library has been completed. Computerization work is in progress.</p> <p>The facility of 8 smart classes has been made available in the college.</p> <p>The water cooler has been installed in the front of the girls common room for pure drinking water.</p>

		<p>8. A reading room should be provided in the library.</p> <p>9. All the bushes should be cleaned, after which tree plantation should be done.</p> <p>10. Necessary action should be taken to establish computer lab with full facility at the earliest.</p>	<p>A reading room arrangement has been made by partitioning it in front of the library.</p> <p>Tree plantation was done on both sides of the road in the college premises.</p> <p>Internet facility has been provided in the computers.</p>
2	19/11/2020	<p>1. Workshop should be organized for seven criteria in NAAC evaluation 2nd cycle.</p> <p>2. Training of teaching work in smart class to conduct online classes.</p> <p>3. Workshop to make academic staff aware in the field of research and to know about new software.</p> <p>4. Inspire Alumni Association to cooperate for the development of the college by taking necessary meetings.</p>	<p>A workshop was organized in this regard.</p> <p>Training was given to conduct smart classes.</p> <p>Workshop was organized for new techniques and software knowledge for research work and writing research papers.</p> <p>The meeting of Alumni Association was successfully organized.</p>

4	01/02/2021	<ol style="list-style-type: none"> 1. Workshop for personality development of staff and students should be organized. 2. Inter departmental lectures should be organized. 3. Meeting should be held for the students ranked in the merit list. 4. It was proposed to build a badminton court in the inner campus of the college and to install solar panel in the college. 5. Proposal for maintenance of all systems of computer lab and installation of antivirus. 	<p>All the member of college were given training for NAAC evaluation by IQAC. For the personality development of teachers and students a three days camp was organized.</p> <p>Inter departmental lectures were organized by the assistant professors (Head of Department.)</p> <p>Alumni Association meeting was held in which the students who got place in the merit list from session 2015-16 to 2018-19 were honored by providing mementoes and certificates.</p> <p>Construction work of badminton court is completed and solar panel has been installed.</p> <p>50 antivirus were installed in the all the systems for smooth functioning of the computers.</p>
	11/05/2021	<ol style="list-style-type: none"> 1. Instruction were given to complete 12 departmental registers required for NAAC evaluation and submit them to IQAC. 2. Seven committees were formed for the seven criterias . They were asked to maintain all the necessary documents. 3. Instructions for taking online classes on time due to lockdown. 	<p>The registers has been submitted by all the departments.</p> <p>All the document has been maintained.</p> <p>The online classes were taken on time.</p>

		<p>4. All department heads were instructed to organize online workshops and webinars</p> <p>5. Instruction were given to sign MoU with various institutions for mutual cooperation.</p> <p>6. It was proposed to set up business motivation center (Commerce Department) and school of circumstances.</p>	<p>Online workshops and webinars has been organized by all the departments.</p> <p>MoU has been signed with 5 institutes for mutual cooperation.</p> <p>Business motivation center (Commerce Department) and school of circumstances has been done.</p>
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Dr. E.V. Revaty
Co-ordinator-IQAC

Dr. K.L. Tandekar
Principal